

LIONCASH+ REFUND REQUEST FORM

Refund Policy:

Requests for refunds will only be granted to students upon graduation or withdrawal from the University. Students may also request a refund at the end of spring semester. Faculty and staff may obtain refunds upon request at any time. All requests for refunds upon graduation, withdrawal from the University, or termination of employment by the University must be received within ninety (90) days of graduation, withdrawal, or termination. Any funds left in an account longer than ninety (90) days are forfeited and become the property of the University.

Refunds will be issued via a check made payable to the cardholder and will be mailed to the permanent home address on record. The id+ Office reserves the right to apply refund against the debit or credit card used for deposit.

| Check appropriate box: | □ Student □ Faculty/Staff |
|---|--|
| Cardholder Name: | |
| E-mail Address: | |
| Telephone Number: | |
| Card Number (16 digits): | |
| PSU ID Number (9 digits): | |
| Refund Address: | |
| | |
| Date of graduation or withdrawal from University | |
| Refund Amount *: | □ Entire account balance or□ Specified amount \$ |
| * A \$10 processing fee will be must be satisfied prior to a re | e deducted from each refund. In addition, all University debts fund being processed. |
| | |
| | Cardholder Signature |
| | Date |

Deliver or mail this form to: id+ Office

103 HUB-Robeson Center University Park, PA 16802 814-865-7590